

## MBA, MBM, GradDipBM, and GradCertBM Teach-out FAQ

### Common Questions

The teach-out of the current MBA, MBM, GradDipBM, and GradCertBM in no way affects any other APIC courses.

#### **I am enrolled in a course that is being taught-out. Will my course still be recognised after 31 December 2018?**

Yes, your MBA, MBM, GradDipBM, or GradCertBM issued prior to 31 December 2018 will continue to be nationally recognised qualifications, even after the course is taught out and no longer offered.

**Will the teach-out affect the CRICOS registration of the MBA, MBM, GradDipBM, and GradCertBM?** The MBA, MBM, GradDipBM, and GradCertBM will remain CRICOS registered up to 31 December 2018. Any APIC MBA, MBM, GradDipBM, and GradCertBM qualification issued up to 31 December 2018 will still be considered to have been CRICOS registered at the time you completed the course. Teach-out does not change the fact that your course was CRICOS registered when you completed it and graduated from the course.

#### **Which APIC courses are in teach-out?**

As of 28 September 2017, the following APIC courses commenced teach-out to enrolled students as the accreditation of the courses will end on 31 December 2018. No new students are able to commence studies in these courses.

- *Master of Business Administration (MBA)*
- *Master of Business Management (MBM)*
- *Graduate Diploma of Business Management (GradDipBM)*
- *Graduate Certificate in Business Management (GradCertBM)*

All other APIC postgraduate and undergraduate courses are continuing to accept new enrolments and will continue to be taught beyond 31 December 2018. The teach-out of the current MBA, MBM, GradDipBM, and GradCertBM in no way affects any other APIC courses.

- *Master of Business and Project Management (MBPM)*
- *Graduate Diploma of Project Management (GradDipPM)*
- *Graduate Certificate in Project Management (GradCertPM) Bachelor of Business (BBus)*
- *Diploma of Business (DipBus)*
- *Bachelor of Business Information Systems (BBIS) Diploma of Business Information Systems (DipBIS)*

### **I am enrolled in a course that is being taught-out. Will my course still be recognised after 31 December 2018?**

Yes, your MBA, MBM, GradDipBM, or GradCertBM issued prior to 31 December 2018 will continue to be nationally recognised AQF qualifications, even after the course is taught out and no longer offered.

**Will the teach-out affect the CRICOS registration of the MBA, MBM, GradDipBM, and GradCertBM?** The MBA, MBM, GradDipBM, and GradCertBM will remain CRICOS registered up to 31 December 2018. Any APIC MBA, MBM, GradDipBM, and GradCertBM qualification issued up to 31 December 2018 will still be considered to have been CRICOS registered at the time you completed the course. Teach-out does not change the fact that your course was CRICOS registered when you completed it and graduated from the course.

### **My course is being taught out. What do I need to do?**

All current students enrolled in the MBA, MBM, GradDipBM, or GradCertBM will have received an email advising you of your options. Many current students in fact won't be affected by the 31 December 2018 end date for the current MBA, MBM, GradDipBM and GradCertBM award courses.

Students currently enrolled in the MBA, MBM, GradDipBM and GradCertBM who will successfully complete their studies by the end Semester 2, 2018 need take no further action.

### **Options**

Students currently enrolled in the MBA, MBM, GradDipBM and GradCertBM who are not likely to complete by the end Semester 2, 2018 have a number of options:

1. To continue in your enrolled course and enrol in up to three (3) units in the 2017/18 Summer Semester and/or Semester 3 2018 with the intention to complete your course by 21 Dec 2018 (this option may be combined with option 2 below); or
2. To continue in your enrolled course on the agreement that if at the conclusion of Semester 2 2018, if it appears unlikely that you will be able to complete your course by 21 Dec 2018 that you authorise APIC to transfer your enrolment to enable you to continue your Masters degree studies from 2019 in one of the following alternate equivalent courses:
  - APIC's [Master of Business and Project Management \(MBPM\)](#) (CRICOS 077591B) – 2 year course (i.e. same AQF level and duration as APIC's MBA course)
  - Another alternate equivalent course program delivered by another Australian higher education provider, such as the Universal Business School Sydney's (CRICOS Provider Code 02571D) Master of Business Administration (CRICOS code 084520C)
3. To request to be transferred as soon as possible and no later than at the conclusion of Semester 3 2018 with the award of course credit for comparable studies that you have successfully completed to:
  - APIC's [Master of Business and Project Management \(MBPM\)](#) (CRICOS 077591B) – 2 year course (i.e. same AQF level and duration as APIC's MBA course).
  - Another alternate equivalent course program delivered by another Australian higher education provider, such as the Universal Business School Sydney's (CRICOS Provider Code 02571D) Master of Business Administration Program (CRICOS code 084520C) or other; or
4. To continue in your enrolled MBA course with the intention to exit early from one of the nested courses in the program if eligible to do so by the end of Semester 3 2018, which concludes on 21 December 2018. Students electing to exit early or change to a lower level course should be aware that this may impact your student visa. For further details refer to <http://www.border.gov.au/Trav/Stud/More/Changing-courses>; or
5. To withdraw from your course and receive a refund of any unspent pre-paid tuition and course material fees. Students should be aware that withdrawal from your course without an enrolment in a replacing alternate course will result in a cancellation of your COE and may impact your student visa entitlements.

A number of these options may result in you being entitled to a refund. Details of the College's refund policy can be found at: [http://www.apicollege.edu.au/policies/Refund\\_and\\_Withdrawal\\_Policy.pdf](http://www.apicollege.edu.au/policies/Refund_and_Withdrawal_Policy.pdf)

**I have more questions. Who can I talk to about my options?**

For further information about your options, please contact your Director of Postgraduate Studies at your campus

Sydney: Dr Bizhan Jamshidnezhad, [bizhan@apicollege.edu.au](mailto:bizhan@apicollege.edu.au)

Melbourne: Dr Tas Adam, [tas.adam@apicollege.edu.au](mailto:tas.adam@apicollege.edu.au)

<sup>1</sup> Notes

- APIC will continue to maintain your learning experience in all courses through the teach out period
- Student transferring courses will be liable for all course tuition and other fees incurred for studies in the alternate course. Course tuition and other fees for the alternate course offered by APIC are the same as your current course. Course tuition and other fees for alternate courses delivered by other higher education may be higher than APIC's postgraduate course fees.
- If you transfer into an equivalent alternate course the volume of course credit awarded in the alternate course for comparable studies completed to date will vary depending on the alternate course you have chosen. Full course credit is available if transferring into an equivalent level course in APIC's MBPM program. APIC's administrative fees for course changes do not apply for students enrolled in this MBA program changing courses.
- APIC's Credit Arrangements and Recognition of Prior Learning Policy and Refund Policy and related procedures apply to the options above, as applicable: see <http://apicollege.edu.au/policies-and-regulations/>.
- APIC conforms to the requirements of the Tuition Protection Service (TPS) established by the Australian Government for overseas students. For further details refer to <http://apicollege.edu.au/future-students/fags/>.