SBM3302 - Project Execution Planning and Management

<table>
<thead>
<tr>
<th>UOS CODE</th>
<th>UOS NAME</th>
<th>CREDIT POINTS</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>SBM3302</td>
<td>Project Execution Planning and Management</td>
<td>6</td>
<td>Core</td>
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**SUMMARY**
This unit will teach project execution planning and tendering. First there will be a review of the contractor/provider management of projects and risks, commercial framework for decision making and oversight of projects followed by simple project work. The tutor will provide a context and a brief on how to apply the fundamentals of project management to the work undertaken by contractors and suppliers in order to put together a tender/proposal in response to call for tenders or Request For Proposal (RFP) from a client organisation.

The general aim of this unit is to offer students the opportunity to develop an understanding of the procurement of built facilities and the methods of job allocation in project environments. Students will engage with some of the key concepts which underpin job allocations in the construction industry.

This unit of study includes the process necessary to purchase or acquire products, services or results needed from outside the project team. It also includes the contract management and change control systems.

**COURSE CONVENOR**
TBA

**ASSOCIATED HIGHER EDUCATION AWARD**
- Bachelor of Business

**STUDENT WORKLOAD**

<table>
<thead>
<tr>
<th>No. timetabled hours per week</th>
<th>No. personal study hours per week</th>
<th>Total workload hours per week</th>
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<tr>
<td>5</td>
<td>5</td>
<td>10</td>
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Additional English language support: _ hours per week

**PRE-REQUISITE**
SBM3206 Project management fundamentals and practices.

**OTHER RESOURCES REQUIREMENTS**
- Subject credit points – 6 credit point
- Total course credit points - 144 credit point

**MODES OF DELIVERY**
- E-learning (online)
- Face-to-face on site
- Distance/Independent learning (untimetabled)
- Full-Time
- Part-Time

**LEARNING OUTCOMES FOR SUBJECT**
1. Demonstrate a critical understanding of project management processes including contracting, tendering, leasing, and procurement.
2. Describe and discuss relevant quality standards and their role in effective project management.
3. Identify and critically assess the risks associated with projects.
4. Demonstrate an understanding of conflict management practices and their role in addressing project management challenges.

**ASSESSMENT TASK**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>WHEN ASSESSED – YEAR, SESSION AND WEEK</th>
<th>WEIGHTING</th>
<th>LINKED LEARNING OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tutorial quizzes</td>
<td>Four quizzes commencing in week three and continuing every three weeks.</td>
<td>20% (5% for each quiz)</td>
<td>1 - 4</td>
</tr>
<tr>
<td>Essay</td>
<td>The essay is required at the end of week ten</td>
<td>30%</td>
<td>1.3 and 4</td>
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Quizzes are developed to ensure that students study regularly and are familiar with the material discussed and presented each week in lectures and tutorials. Quizzes take approximately 15-20 minutes to complete and may include multiple choice questions, problem solving exercises, and short answer questions.

Essays test a student’s ability to assess information, formulate arguments, and critically evaluate different alternatives to issues or problems.

In this assessment students must write a 2500-word essay on one of the following topics:
- Strategic approaches to contracting and procurement as they relate to project
### Management
- Risk mitigation strategies in project management
- Strategies for management conflict within project teams

The precise wording and scope of the essay should be discussed and agreed with the unit coordinator by the end of week three.

### Final Examination
Examinations assess students' understanding and comprehension of theoretical and practical knowledge presented throughout the unit.

- The unit's final examination will be a three-hour closed book exam and will include a series of multiple choice questions and short answer problem solving exercises.

<table>
<thead>
<tr>
<th>PRESCRIBED FOR THE COURSE</th>
<th>SELECTED REFERENCES</th>
</tr>
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<tbody>
<tr>
<td><strong>PRINTED MATERIALS</strong></td>
<td>Extensive lectures notes, case study material and other information will be provided on-line as part of this course.</td>
</tr>
<tr>
<td><strong>WEB SITES</strong></td>
<td>No single Web site presents all the necessary knowledge that students need to learn and apply. However, opposite are some useful sites to visit.</td>
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Online useful sources of references are:
- British Association for Project Management [www.apm.org.uk](http://www.apm.org.uk)
- Ganthead (IT project management resources) [http://www.gantthead.com/](http://www.gantthead.com/)
- Project Management Benchmarking Network [www.pmbn.org](http://www.pmbn.org)