

Unit of Study Guide: PRJ5105 Project Integration and Change Management

Trimester 3, 2021

Overview

PRJ5105 Project Integration and Change Management provides students with the knowledge and skills to identify, define, combine, unify, and coordinate processes and activities within the project management process groups. Students learn about the importance of change management and the process of guiding, equipping, and supporting individuals to adopt change to drive organizational success and outcomes. The unit further highlights the skills required by the project manager to perform integration management with oversight on all project activities in efficiently implementing changes; both to the organization or to ongoing projects.

Course(s)	Graduate Diploma of Project Management (GradDipPM) Master of Project Management and Business (MPMB)
Core or Elective	Core: GradDipPM and MPMB
Credit Points	8 credit points
Duration	12 weeks (10 teaching weeks; 1 study week; 1 final assessment week)
Level	Postgraduate- Intermediate
Student Workload	Students should expect to spend approximately 13 hours per week over 12 weeks (totalling approximately 150 hours) on learning activities for this unit.
Essential Requirements	N/A
Mode(s) of Delivery	Synchronous / blended
Pre-Requisites	One of the following: PRJ5001, or PRJ5002, or PRJ5003, or PRJ5004 + completion of 16 credit points.
Unit Coordinator	Vidyesh Alve
Contact Information	✉: vidyesh.alve@apiccollege.edu.au ☎ +61 (3) 7035 5300 Consultation: by email request every Thursdays 2 pm to 3 pm (Zoom) and also available for resolving any queries with prior appointment by email.

Unit Learning Outcomes

On successful completion of this units, students will be able to:

- ULO1** Explain the role of project integration management and project change management in project success.
- ULO2** Implement tools and techniques to unify and combine all the project management knowledge areas together in an integrated fashion.
- ULO3** Perform integrated change management process and configuration management including communication of ideas and solutions.
- ULO4** Critically review evidence-based approaches for project management.
- ULO5** Evaluate the role of the project manager as change manager and integrator.

Weekly Schedule

Detailed information for each week's activities can be found in the unit's weekly modules in Canvas.

Week	Topic
Week 1	Introduction to Project Management Processes, Phase reviews and Project gates
Week 2	Project integration management
Week 3	Performing integration
Week 4	Change management- Part 1
Week 5	Change management- Part 2
Week 6	Configuration Management Processes
Week 7	Tracking the Changes
Week 8	Managing and leading project execution
Week 9	Framework for Change in an Organization
Week 10	Leadership
Week 11	Week for preparation of final submissions
Week 12	Final assessment submissions and presentations

Assessments

- All assessments are compulsory.
- To pass the unit students must:
 - achieve a total of 50% or more of marks offered; and
 - pass all individual invigilated assessments; and
 - have attempted all assessments.







Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision.

- The Board of Examiners may grant a supplementary assessment where a student:
 - achieves a total of 45% or more; and
 - has passed all individual invigilated assessments in the unit; and
 - has attempted all assessments; and
 - has a recommendation for supplementary assessment by the Unit Coordinator and the Head of Discipline.

Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision. Attendance and engagement in class will be considered.

- APIC awards common result grades as set out in the [Award of Grade Policy](#).

5. Detailed information for each assessment can be found on the Unit's Home Page and in the Assessment Brief.

Assessment Task	Type	Weight	Length	Due	ULOs Assessed
Assessment 1: Quizzes Weekly online quiz of key content areas	Individual  Invigilated 	30%	15 mins each Equiv. 1200 words	Week 3 to Week 9 during tutorial workshop	ULO1 ULO2
Assessment 2: Critical Analysis and Evaluation This assessment requires students to (a) critically evaluate contemporary integration and change management method, to discuss its application in a project environment and its impact on project success, and (b) Evaluate the role of the project manager as change manager and integrator	Group 	30%	3000 words	End of Week 8	ULO2 ULO3 ULO4 ULO5
Assessment 3: Project Management Skills Assessment - Project Plans for Integration Management, Change and Configuration Management - Part A- Report This assessment requires working individually, students (a) analyse a real-life project and develop and write a Project Plan for Integration Management; (b) develop and write a Change and Configuration Management plan	Individual 	30%	3000 words	Week 11 submission of report	ULO1 ULO2 ULO3 ULO4 ULO5
Assessment 4: Project Management Skills Assessment - Project Plans for Integration Management, Change and Configuration Management - Part B- Presentation This assessment requires working individually, and present their plans created in Part A	Individual  Invigilated 	10%	10 mins verbal presentation Equiv. 1000 words	Week 11 Presentation (power-point file submission and oral presentation)	ULO1 ULO2 ULO3 ULO4 ULO5

equiv. – equivalent word count based on the Assessment Load Equivalence Guide. It means this assessment is equivalent to the normally expected time requirement for a written submission containing the specified number of words.

Course Reserves

Course Reserve includes all required resources and reading material for the unit of study. You can access Course Reserve via [APIC Library](#) or via the Course Reserve link on the unit's homepage.

Prescribed text(s):

Project Management Institute 2017, *A guide to the project management body of knowledge*, 6th edn, Project Management Institute, Newtown Square, Pennsylvania.

Highly recommended Readings:

Claudia, M 2005, *Project manager's spotlight on change management*, John Wiley & Sons, UK.

Other Recommended Resources:

Abou CH, Tannir, A & Ashi, AT 2017, 'Validating the integration among project management knowledge areas in Lebanon', *International Journal of Innovation, Management and Technology*, vol. 8, no. 1, pp. 38-42.

Demirkesen, S & Ozorhon, B 2017, 'Impact of integration management on construction project management performance', *International Journal of Project Management*, vol. 35, no. 8, pp. 1639–1654.

Harvard Business Review: www.hbr.com

PM Times: <https://www.projectimes.com/articles.html>; Project Management Institute 2013, *Managing change in organisations: A practice guide*. Project Management Institute Inc., Newtown Square, Pennsylvania.

Project Management Institute 2007, *Practice standard for project configuration management*. Project Management Institute Inc., Newtown Square, Pennsylvania.

Project Management Journal: <https://journals.sagepub.com/home/pmx>

Project Smart: <http://www.projectsart.com/>

Project Management Institute: <https://www.pmi.org/>

Yu, J, Yang, Q. and Yang, N 2019, 'Analyzing organization-to-project Interfaces in the integration management of engineering projects.' *IOP Conference Series: Materials Science and Engineering*, vol. 690, No. 1, p. 012015, IOP Publishing.

Academic Integrity

Ethical conduct and academic integrity and honesty are fundamental to the mission of APIC and academic misconduct will not be tolerated by the College. It is the responsibility of every student to make sure that they understand what constitutes academic misconduct and to refrain from engaging in it. Please refer to APIC's [Academic Integrity Policy](#) for further details.

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Other Important Information and Links

<p>Special consideration</p> <p>If your academic work is impacted by significant documented illness, hardship, or other adverse circumstances beyond your control, you may make an application for Special Consideration. Please refer to the Assessment Policy for further details.</p>	<p>Late submission</p> <p>Penalties apply when work is submitted after the due date without approval. Please refer to the Assessment Policy for information about late submission.</p>
<p>Assessment appeals</p> <p>If you are concerned about a mark you have received for an assessment or final grade, you may apply to formally appeal the grade. Please see the Assessment Policy for further details.</p>	<p>Award of grades</p> <p>APIC awards common result grades, set out in the Award of Grade Policy.</p>
<p>Expectations of student conduct</p> <p>Students are expected to conduct themselves in a manner that is consistent with a safe and respectful study environment. More information can be found in the Student Code of Conduct.</p>	<p>Study resources</p> <p>APIC Library and Student Learning Support resources and services can be accessed via the Student Lounge or your Dashboard on the OLS (Canvas).</p>
<p>Student Services</p> <p>The Student Services team provides administrative support for students and handles enquiries about enrolment, timetables, important dates and submitting forms. More information can be found on the Student Services page on the OLS (Canvas).</p>	<p>Key dates</p> <p>Key dates through the academic year, including teaching periods, census, payment deadlines and exams can be found on the Academic Calendar section of the APIC website.</p>

Changes and Updates to the Unit of Study Guide

This Unit of Study Guide may be updated and amended from time to time. Students will be notified of any changes to the unit via the Online Learning System (Canvas) space for the unit.

This Unit of Study Guide was last modified on 18-Sep-21.