

Unit of Study Guide: PRJ5001 Project Management Profession

Trimester 3, 2022

Overview

PRJ5001 Project Management Profession introduces students to project management main concepts. Students will become familiar with the role of the project manager and to key project manager competencies. Students learn about the project management professional practice code in a business context with a focus on ethical conduct required by the profession. Students are introduced to organisational and environmental factors important for project management practitioners, develop skills to formulate a business case, and learn to create a project charter and stakeholders' register. Students also develop skills in evaluating successful and unsuccessful projects to identify the lessons to be learned from these. In addition, legislation concerning employment of staff, work, health and safety and corporate governance practices necessary for effective project management are introduced.

Course(s)	Graduate Certificate in Project Management (GradCertPM) Graduate Diploma of Project Management (GradDipPM) Master of Project Management and Business (MPMB)
Core or Elective	Core: GradCertPM; GradDipPM; and MPMB
Credit Points	8 credit points
Duration	12 weeks (10 teaching weeks; 1 study week; 1 final assessment week)
Level	Postgraduate- Introductory
Student Workload	Students should expect to spend approximately 13 hours per week over 12 weeks (totalling approximately 156 hours) on learning activities for this unit.
Essential Requirements	None
Mode(s) of Delivery	Online
Pre-Requisites	None
Unit Coordinator	As per current timetable
Contact Information	Consultation: 1 hour scheduled session

Unit Learning Outcomes

On successful completion of this units, students will be able to:

- ULO1** Identify and describe ethical, social, cultural, environmental, and economic factors surrounding projects
- ULO2** Examine project management processes and knowledge areas and explore the key aspects of the initiating process group and project integration management
- ULO3** Competently communicate with specialist and non-specialist stakeholders
- ULO4** Analyse a project situation to formulate a business case, project charter and stakeholder register
- ULO5** Recognise the project manager role and key competencies, important for project success

Weekly Schedule

Detailed information for each week's activities can be found in the unit's weekly modules in Canvas.

Week	Topic
Week 1	Introduction to Project Management
Week 2	The environment in which projects operate
Week 3	Project manager role and competencies
Week 4	Project, program, and portfolio management (3Ps)
Week 5	Introduction to project integration management knowledge area and project initiation process group
Week 6	Organisational structure types and project governance
Week 7	Introduction to stakeholders' management
Week 8	Code of ethics in PM
Week 9	Code of ethics in PM (continue)
Week 10	Project management approaches and contemporary trends in PM
Week 11	STUDY WEEK
Week 12	ASSESSMENT/EXAMINATION WEEK FOR SPECIFIED UNITS

Assessments







1. All assessments are compulsory.
2. To pass the unit students must:
 - achieve a total of 50% or more of marks offered; and
 - pass all individual invigilated assessments; and
 - have attempted all assessments.

Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision.

3. The Board of Examiners may grant a supplementary assessment where a student:
- achieves a total of 45% or more; and
 - has passed all individual invigilated assessments in the unit; and
 - has attempted all assessments; and
 - has a recommendation for supplementary assessment by the Unit Coordinator and the Head of Discipline.

Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision. Attendance and engagement in class will be considered.

4. APIC awards common result grades as set out in the [Award of Grade Policy](#).
5. Detailed information for each assessment can be found on the Unit's Home Page and in the Assessment Brief.

Assessment Task	Type	Weight	Length	Due	ULO's Assessed
<p>Assessment 1: Online Quizzes Weekly online quiz of key content areas If you fail to complete the Academic Integrity Module successfully by the end of the term, you will have 10% deducted from the mark awarded for this assessment.</p>	<p>Individual  Invigilated </p>	35%	15-20 mins each (equiv. 3000 words)	Week 2-Week 10	ULO1 ULO2
<p>Assessment 2: Case Study Analysis/Business Case Students are required to work individually to provide a literature review and evaluation of a case study of a project business case. Students are recommended to complete the Academic Skills Module before submitting this assignment.</p>	<p>Individual </p>	20%	2000 words	Week 9	ULO1 ULO2 ULO3 ULO4 ULO5
<p>Assessment 3: Poster and Presentation of the poster Students are required to design/create a poster of main findings from their literature review and evaluation of the business case and they need to present the poster</p>	<p>Individual  Invigilated </p>	15%	5 minutes presentation of the poster (equiv. 500 words)	Week 11	ULO1 ULO2 ULO3 ULO4 ULO5
<p>Assessment 4: Applied Project Report</p>	<p>Group </p>	30%	3000 words	Week 12	ULO2 ULO3 ULO4

Students are required to work to investigate, analyse and report on the initiation and planning of a case project, prepare a report.					
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equiv. – equivalent word count based on the Assessment Load Equivalence Guide. It means this assessment is equivalent to the normally expected time requirement for a written submission containing the specified number of words.

Course Reserves

Course Reserve includes all required resources and reading material for the unit of study. You can access Course Reserve via [APIC Library](#) or via the Course Reserve link on the unit’s homepage.

Prescribed text(s):

Kerzner, H 2017, *Project management: A systems approach to planning, scheduling, and controlling*, 12th edn, John Wiley and Sons, Hoboken, New Jersey.

Project Management Institute 2017, *A guide to the project management body of knowledge*, 6th edn, Project Management Institute, Newtown Square, Pennsylvania.

Recommended Readings:

Clegg, S, Killen, CP, Biesenthal, C & Sankaran, S 2018, ‘Practices, projects and portfolios: Current research trends and new directions’, *International Journal of Project Management*, vol. 36, no. 5, pp.762-772.

Derakhshan, R, Turner, R & Mancini, M 2019, ‘Project governance and stakeholders: a literature review’, *International Journal of Project Management*, vol. 37, no. 1, pp.98-116.

Other Recommended Resources:

Project Management Journal: <https://journals.sagepub.com/home/pmx>

Harvard Business Review: www.hbr.com

PM Times: <https://www.projecttimes.com/articles.html>

Project Smart: <http://www.projectsmart.com/>

Project Management Institute: <https://www.pmi.org/>

Academic Integrity

Ethical conduct and academic integrity and honesty are fundamental to the mission of APIC and academic misconduct will not be tolerated by the College. It is the responsibility of every student to

make sure that they understand what constitutes academic misconduct and to refrain from engaging in it. Please refer to APIC's [Academic Integrity Policy](#) for further details.

Other Important Information and Links

<p>Special consideration</p> <p>If your academic work is impacted by significant documented illness, hardship, or other adverse circumstances beyond your control, you may make an application for Special Consideration. Please refer to the Assessment Policy for further details.</p>	<p>Late submission</p> <p>Penalties apply when work is submitted after the due date without approval. Please refer to the Assessment Policy for information about late submission.</p>
<p>Assessment appeals</p> <p>If you are concerned about a mark you have received for an assessment or final grade, you may apply to formally appeal the grade. Please see the Assessment Policy for further details.</p>	<p>Award of grades</p> <p>APIC awards common result grades, set out in the Award of Grade Policy.</p>
<p>Expectations of student conduct</p> <p>Students are expected to conduct themselves in a manner that is consistent with a safe and respectful study environment. More information can be found in the Student Code of Conduct.</p>	<p>Study resources</p> <p>APIC Library and Student Learning Support resources and services can be accessed via the Student Lounge or your Dashboard on the OLS (Canvas).</p>
<p>Student Services</p> <p>The Student Services team provides administrative support for students and handles enquiries about enrolment, timetables, important dates and submitting forms. More information can be found on the Student Services page on the OLS (Canvas).</p>	<p>Key dates</p> <p>Key dates through the academic year, including teaching periods, census, payment deadlines and exams can be found on the Academic Calendar section of the APIC website.</p>

Changes and Updates to the Unit of Study Guide

This Unit of Study Guide may be updated and amended from time to time. Students will be notified of any changes to the unit via the Online Learning System (Canvas) space for the unit.

This Unit of Study Guide was last modified on 22 September 2022.