

20 July 2020

2020 Graduation Ceremony Postponement

Notice to Graduand Students

Due to the coronavirus (COVID-19) pandemic, restrictions on large events are likely to remain in place for the foreseeable future. Consequently, APIC has decided, with regret, to postpone the 2020 graduation ceremonies. This decision has been made in the best interests of the health, safety and wellbeing of our graduand students.

We look forward to celebrating your achievement at a formal ceremony when large scale events are permitted and restrictions ease. Accordingly, an invitation to attend a future graduation ceremony will be extended when such events can be safely delivered so that you can be surrounded and supported by your family and friends, APIC hopes to be able conduct graduation ceremonies in 2021.

As you are a graduand who completed your studies at the end of Semester 3, 2019 or Trimester 1, 2020 you will graduate *in absentia* in August 2020 and will receive your final academic transcript and testamur shortly thereafter by registered mail. Please make sure the College has your current address.

APIC understands how disappointing it is to have your graduation ceremony postponed, however, the College must comply with Government directions. If you have any questions, please contact Student Services:

Sydney Campus: Email: studentservices.syd@apicollege.edu.au
Melbourne Campus: Email: studentservices.melb@apicollege.edu.au

Yours sincerely,

Dr Scott Dickson
President and Principal Executive Officer
Asia Pacific International College

Graduation

Graduation is one of the most important events in any student's life. It is the opportunity to celebrate, with colleagues, family and friends, the achievement of an academic award through years of hard work and commitment.

It is the acknowledgement of a great deal of personal sacrifice and the sacrifice and support of family and friends.

APIC holds one ceremony in Melbourne and one in Sydney each year in November. Graduates who missed out attending the ceremony in the previous year are also invited to attend the November Ceremony.

Students who are in their final semester are encouraged to register and not wait for results. If deemed eligible to graduate you will be sent further information regarding graduation via email.

Ceremonies

Invitations to the ceremony will be sent to eligible graduands and students in their final study period prior to the registration closing date.

The invitation contains all information for the ceremony, including costs, number of guests and details of academic dress requirements.

Graduates who attend the graduation ceremony are required to wear full academic dress, the hire of which is included in the graduation fee of \$120. Included in the graduation fee are two portraits by the official ceremony photographer and refreshments for the graduand and their guests.

In Absentia

If you do not attend the ceremony you will graduate *in absentia* which means that your award will be sent to you by registered post after the date of the ceremony.

Graduation Documentation

Every graduate receives their Award Testamur and an Official Academic Transcript when they graduate.

As your full legal name appears on the award please make sure it is correct. You will need to complete the Change of Name Application Form and forward with relevant documentation to the college if your name has changed over the period of your study (for example, if you have married and taken your partner's name).

Preparation for your Graduation Ceremony

Students must be deemed eligible to graduate by the Academic Board. Students must pay all outstanding fees including any library fees.

Ceremony Invitations

Your graduation invitation will be emailed to you 5-6 weeks before your ceremony. This will confirm your graduation ceremony time, date and location. Reminder letters will also be sent up until the closing date if you have not registered to attend

Responding to your invitation

When you receive your email invitation it is important that you confirm your attendance by registering as soon as possible to avoid missing out on your ceremony. This will confirm your graduation ceremony time, date and location. Further email reminder letters will also be sent up until the closing date if you have not registered to attend.

On the day of your Graduation Ceremony

Plan ahead and allow extra time to get to the ceremony location as graduands who arrive after the ceremony start time will not be admitted. We recommend using public transport.

You will need to arrive around 9.30 am on the day of your ceremony for registration and gowning. Students **MUST** be seated in their allocated seat 15 minutes before the ceremony start time.

Graduands must leave all personal belongings with their guests or with the staff in the gowning area.

We advise guests to arrive, at the latest, one hour prior to the ceremony start time.